

Old Gym Student Theater Contract
TLS Spring 2015

OLD GYM STUDENT THEATER RULES AND EXPECTATIONS:

- Drinking and smoking are prohibited **at ALL times**. The use of fog machines and fire in any form is **prohibited** due to fire safety. **No exceptions**.

- The Old Gym has a small supply of costume pieces, set pieces and props available for general use. Do not leave props, costumes or set pieces behind after your strike day. After the completion of your show, there is a mandatory strike day ending promptly on Monday at noon. (An Old Gym head will be present). **The space should be cleaner than it was when you arrived. All garbage must be removed. Anything that has been painted must be returned to its original color. Any lighting / sound that has been changed or rearranged must be returned to its original state.**

- **A deposit of 35 dollars will be collected per project upon the completion of the contract.** If the space is not **completely and promptly** struck, a fine of **5 dollars a day** will be implemented until the space is clean. At the end of your project, your deposit will be returned to you.

- **You are financially responsible for anything that you break or damage in the space**

- Access to the space will be granted **to the project's head ONLY**. Bard Security will keep a key and access list. You are responsible for making sure you are in the space while it is open and that it is locked when you leave.

- Always clarify with an Old Gym Crew member before using any technical equipment.

- Due to safety reasons, only lighting units and cable may be hung from the ceiling / lighting grid, unless approved by Eileen Goodrich or David Bull. **During hanging, a hard hat must be worn at all times by any person in the space underneath the scaffolding.** In addition, **the scaffolding may not be used as a set piece or prop, and if it is in a use an Old Gym Committee member must be present and a safety harness worn. No exceptions.**

- You will be assigned a member of the Old Gym Committee to oversee your project. Make sure to meet with said member ahead of your move-in day to clarify all remaining questions.

- The Old Gym does not fund projects. We provide you with technical help and the space itself. If you need to contact us during the process please contact us via newoldgym@gmail.com

Failure to follow these rules and expectations will jeopardize your use of the space and any future projects. We reserve the right to terminate your use of the space if any of the above rules are violated.